

**Bridgeport Police Department  
Disability Parking Space  
New Application**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

DISABLED LICENSE PLATE OR PLACARD NUMBER: \_\_\_\_\_

VEHICLE YEAR: \_\_\_\_\_ VEHICLE MAKE: \_\_\_\_\_

VEHICLE MODEL: \_\_\_\_\_ VEHICLE COLOR: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

All applications will be reviewed. Upon completion of the review the Chief of Police will report the department's findings to Borough Council for their approval or disapproval.

**Handicapped Parking Space Requirements & Procedures**

1. Applicant is required to have a valid, state-issued, handicapped placard or license plate prior to submitting the Borough application for sign request. Contact PennDOT at (800) 932-4600 or online at [www.dot.state.pa.us](http://www.dot.state.pa.us)
2. The applicant must provide to the Borough a copy of the state-issued handicapped placard or license plate.
3. The applicant must provide to the Borough a photo of the parking space where the sign is being requested.

4. The applicant must submit the fee of \$200.00 along with the application. The fee will be retained until the application is acted on at the scheduled Borough Council meeting. If the application is denied, the fee will be returned to the applicant. This fee includes all time, materials, and administrative costs.
5. The applicant must reside at the address for which the sign is requested.
6. If off-street parking is available at the address, the application will usually be denied. Council will review each on a case by case basis.
7. A minimum of twenty (20) feet is required for installation of a handicapped parking space.
8. The handicapped parking space requested must be within the on-street property lines of the applicant's residence.
9. Any handicapped parking space must allow for fifteen (15) feet of clearance on either side of a fire hydrant and ten (10) feet of clearance on either side of a mailbox.
10. The handicapped parking space may not infringe on parking spaces for adjoining properties.
11. Applicants residing in apartments will be evaluated on a case-by-case basis.
12. Applicants are subject to, and must adhere to, all parking restrictions as posted; i.e., street cleaning, snow removal, leaf pick-up, etc.
13. The Borough Council will make the final decision on any application at its regularly scheduled board meeting.
14. The Borough will review all handicapped parking spaces on an annual basis. If the applicant moves or the space is no longer needed, the Borough will remove the handicapped parking space signs. All signs remain the property of the Borough
15. It is important to note: Anyone with a handicapped placard or license plate has the right to park in the space